

FORM C1
Individual Corpus Payout form
For subscribers not eligible to claim Unified Pension Scheme (UPS) benefits

Before filling the form, please read the INSTRUCTIONS carefully given at the end of the form

Joint Photograph
Of
Subscriber & spouse

PART -A (to be filled by the subscriber)

1. Category (any one):

I	Resignation (other than technical resignation)	
II	Technical Resignation/Absorbtion(before 10 years of qualifying service)	
III	Dismissal or Removal from Service	
IV	Pending Departmental or Judicial Proceedings (as per UPS Rules)	
V	Superannuation(before 10 years of qualifying service)	

2. Detail of Subscriber:

Name		Employee Code/ID		PRAN	
Date of birth		Date of joining service			
Gender		Date of cessation of employment		Date of initiation of Departmental/Judicial Proceedings(for category IV)	
DDO (office name)		PAN		Ministry/Department (from where retired)	
PAO (office name)					

3. Details of Nominee(if subscriber is not alive):

Name		PAN	
DOB		Gender	
Name		PAN	
DOB		Gender	

4. KYC details:

Document (one of the documents)	Document Type	Identification number	Validity (in case of Passport and Driving License)
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Aadhaar* /Driving License/ Passport/Voter ID/CKYC ID/ Letter issued by NPR			
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5. Current Address:

Flat/House No./Bldg. Name		Street/Locality	
Village & Post Office/Block		City/District	
State		Pin Code	
Country			

6. Contact Details:

Telephone No. (If any)		Mobile No.	
E-mail ID			

7. Details of Bank account:

Type of Bank A/c		Bank A/c No.	
Bank Name		IFSC	

Declaration:

I _____ Son/Daughter of Mr./Mrs. _____ a subscriber of Unified Pension Scheme (UPS) with PRAN----- and have fully read and understood the provisions of Unified Pension Scheme (UPS) as notified by GoI vide notification F. No. FX-1/3/2024-PR, dated 24/01/2025, PFRDA (Operationalisation of Unified Pension Scheme under National Pension System) Regulations, 2025, and applicable UPS Rules as amended from time to time. I hereby declare that I am claiming the payment of Individual Corpus in lumpsum as I am not eligible for the benefits under UPS in terms of the aforesaid notification, Rules and Regulations. I certify that the information given above is true and correct.

I authorize the CRA, NPS Trust or any other entity connected with UPS to collect and share data/ details of my necessary personal information for the purpose of the said scheme regulated under the PFRDA Act, 2013 and the relevant regulations notified thereunder.

Place: _____

Signature: _____

Date: _____

Name: _____

Declaration by Nominee(s)

(In case subscriber was not eligible for UPS benefits but has deceased before receiving individual corpus in lumpsum) :

I _____ Son/Daughter of Mr./Mrs. _____ being the nominee of the subscriber of Unified Pension Scheme (UPS) with PRAN-----, have fully read and

understood the provisions of Unified Pension Scheme (UPS) as notified by GoI vide notification F. No. FX-1/3/2024-PR, dated 24/01/2025, PFRDA (Operationalisation of Unified Pension Scheme under National Pension System) Regulations, 2025, and applicable UPS Rules as amended from time to time. I hereby declare that I am claiming the payment of Individual Corpus in lumpsum as the subscriber has deceased and was not eligible for the benefits under UPS in terms of the aforesaid notification, Rules and Regulations. I certify that the information given above is true and correct.

I authorize the CRA, NPS Trust or any other entity connected with UPS to collect and share data/ details of my necessary personal information for the purpose of the said scheme regulated under the PFRDA Act, 2013 and the relevant regulations notified thereunder.

Place: _____

Signature: _____

Date: _____

Name: _____

PART -B (Details as recorded in the CRA system)

1. Details for calculation of UPS benefits payable to subscriber:

I.	Individual Corpus (IC): Value of corpus as on date of cessation of employment	
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PART -C (to be filled by the DDO in the CRA system)

1. Employment Details as per service record:

i	File no	
ii	Employee Code/ID	
iii	Date of commencement of qualifying service (<i>Qualifying Service as determined by HOO</i>)	
iv	Date of cessation of employment	

Certified that the details provided by subscriber/nominee in **Part-A** and details of employment, which has been verified by HOO and the entry has been made as per such certification.

Verified and certified that the details are true and correct.

Signature & Name of DDO

DDO Name

DDO Registration No.

Date:

Place:

Form C1 (Part D) Individual Corpus Payout order issued by PAO <i>(System Generated)</i>
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To,

National Pension System Trust
(address to be added) – system



File no:		Date of issue:	
UPS Payout Order (UPO) No:			

1. Subscriber Category (*any one*):

I	Resignation (other than technical resignation)	
II	Technical Resignation/Absorbtion(before 10 years of qualifying service)	
III	Dismissal or Removal from Service	
IV	Pending Departmental or Judicial Proceedings (as per UPS Rules)	
V	Superannuation(before 10 years of qualifying service)	

2. Details of subscriber:

Name		Employee Code/ID		PRAN	
Date of birth		Date of joining service			
Gender		Date of cessation of employment		Date of initiation of Departmental/Judicial Proceedings(for category IV)	
DDO (<i>office name</i>)		PAN		Ministry/Department (<i>from where retired</i>)	
PAO (<i>office name</i>)					

3. Details of Bank account:

Bank A/c No.		Bank Name		IFSC	
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i	File no	
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ii	Employee Code/ID	
iii	Date of commencement of qualifying service (Qualifying Service as determined by HOO)	
iv	Date of cessation of employment	

4. Details of Employment:

Sanction of Individual Corpus payable to Subscriber

5. Amount payable to Subscriber:

I.	Individual Corpus Payment	
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Signature & Name of PAO	
PAO Name	PAO Registration No.
Date:	Place:

Authorising the release of benefits upon receipt of Individual Corpus payout order after due verification

Authorised Signatory NPS Trust	
Date:	Place:

Copy to,

To Subscriber

(address and email and mobile) – over email

Instructions to fill the form

PART – A

1. All fields are mandatory, unless marked with Asterisks.
2. Please fill the details of the subscriber as per the service records.
3. Please give details of DDO, PAO, Department/Ministry of the office from where you retired.
4. Any one of the 5 KYC documents may be provided. In case of online filling of the form Aadhar Number or CKYC ID may be provided.
5. The current address shall be as per the KYC document provided. In case there is change in the current address, the concerned KYC documents is to be updated first.
6. The mobile number and e-mail id of the claimant shall be verified separately by sending an OTP or a link as may be applicable.
7. The field of date of joining in Central Govt regular service shall be captured from the CRA system, however, in case of any change, it shall be editable by the subscriber and duly verified by DDO.
8. In case, Aadhaar number is being given for legally wedded spouse, only the last four digits of the Aadhaar number may be provided.

List of Documents to be attached with this form

By Claimant:

- i. Photocopy of the first page of Pass Book/Bank Statement or cancelled cheque of the Bank Account or any other bank document showing the name and account details of Account Holder, in which the payout is to be credited

- ii. Copy of PAN Card of claimant.
- iii. KYC documents of claimant
- iv. One joint photograph
- v. Specimen signature of claimant

By DDO:

- vi. Copy of the document containing employment details verified by HOO
- vii. Copy of the signed Form by subscriber (in case the form submitted by subscriber in physical mode)